



The Griffin Primary School



Sponsored by Lawrence Sheriff School

Job Description – Key Stage 1 Class Teacher (Year 2)

The Griffin Primary School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff, governors and volunteers to share this commitment. We believe that pupils have a right to learn in a supportive, caring and safe environment which includes the right to protection from all types of abuse. Everyone who works or volunteers at the academy is subject to an enhanced DBS disclosure.

Closing Date:	12pm on Friday 7 th March 2025
Interview Date:	Friday 21 st March 2025
Start Date:	Monday 2nd September 2025
Salary:	Mainscale 1-6 (£30,000 - £41,333)
Hours:	Full Time 39 weeks p/a (term time & training days)
Contract type:	Permanent
Reporting to:	Headteacher

Applications should be made on the application form provided.

The Griffin Primary School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

The Griffin Primary School is a single form entry school which opened in Rugby in September 2023. With purpose-built school and nursery buildings, this is a golden opportunity to be a member of the school and plan and implement outstanding provision within a growing team. We believe that a happy school is a successful school and our vision is that all members of our school community are 'Happy, kind and confident'. We are sponsored by the outstanding Lawrence Sheriff School in Rugby, which is also the host for Coventry and Central Warwickshire's Teaching School Hub.

We seek to appoint a Year 2 Teacher who is enthusiastic, engaging and has a love and knowledge of teaching young children. We are looking for candidates who want to utilise their skills, assist in providing engaging opportunities to support learning, effectively manage behaviour and keep children safe. You will also assess children's progress to inform next steps. The successful candidate will liaise with our Reception and Year 1 teachers and with staff from within our Consortium. You will have the opportunity for regular CPD.

JOB PURPOSE

The post holder will work under the overall supervision of the Headteacher delivering the Year 2 National Curriculum, working with individuals and groups assisting in the provision of care, safety and welfare of children in the Year 2 class.

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

The post holder will be a professional and positive role model when interacting with children, parents/carers and adults from other agencies.

DUTIES AND RESPONSIBILITIES

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

HEALTH, SAFETY AND DISCIPLINE

- Promote the safety and wellbeing of pupils, in line with relevant policies
- Take part in training as required
- Maintain good order and discipline among pupils, managing behaviour effectively and in line with policy to ensure a productive and safe learning environment

PROFESSIONAL DEVELOPMENT

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

WORKING WITH OTHERS

- Collaborate and work with colleagues and other relevant professionals within and beyond the school

- Develop effective professional relationships with colleagues
- Communicate effectively with pupils, parents and carers

PERSONAL AND PROFESSIONAL CONDUCT

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

SAFEGUARDING

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the Designated Safeguarding Lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

ESSENTIAL QUALITIES

- Care and compassion – provide the very best childcare to every child every day combined with the ability to professionally challenge poor practice
- Being team-focused – work effectively with colleagues and other professionals and support the learning and development of others through mentoring and sharing of professional expertise and experience
- Honesty, trust and integrity – develop trust by working in a confidential, ethical and empathetic manner with a common sense and professional attitude
- Commitment to improving the outcomes for children through inspiration and child-centred care and education
- Work in a non-discriminatory way, by being aware of difference and ensuring all children have equal access to opportunities to learn, develop and reach their potential
- Working practice takes account of fundamental British values including democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs

SAFEGUARDING AND CONFIDENTIALITY

All members of staff have a responsibility and duty of care to safeguard and promote the welfare of pupils. Staff must be aware of the systems within the school which support safeguarding and must act in accordance with the school's Child Protection and Safeguarding Policy and Staff Code of Conduct. Staff will receive appropriate child protection training which is regularly updated. All staff are required to obtain an Enhanced Disclosure and Barring Service check (DBS check) on appointment and will undergo induction and child protection training, with regular updating.

PERSON SPECIFICATION

	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> • Qualified Teacher Status • Willing to undertake further training 	<ul style="list-style-type: none"> • Subject Leadership • First-aid certificate
Skills & Experience	<ul style="list-style-type: none"> • Effective teaching experience with demonstrable impact • Recent experience of teaching in Year 2 or KS1 • Evidence of ability to professionally liaise with a range of colleagues, agencies and professionals • Ability to plan and deliver high quality teaching and interventions with impact • Strong pedagogical knowledge and strategies with demonstrable impact • Some experience of leading/supporting/presenting to other colleagues, parents or other school stakeholders • Highly effective behaviour management • Highly effective and impactful deployment of support staff • Ability to give incisive feedback to learning support staff so they know what they do well and what needs to be improved • Reflective, responsive and proactive to all feedback and CPD 	<ul style="list-style-type: none"> • Impactful evidence of subject leadership • Experience of leading a team of staff with measurable impact • Highly effective communication with a wide range of stakeholders
Knowledge and Understanding	<ul style="list-style-type: none"> • Being ambitious for all children and have high expectations for learning behaviours, progress and outcomes • Demonstrate sound knowledge and understanding of how children learn best in KS1 • Demonstrate knowledge and understanding of progression and sequencing within the curriculum. • Know how teaching should be adapted to meet the needs of all learners, removing any barriers for disadvantaged, EAL, SEND, SEMH • Effective in adapting provision, resources and tasks to achieve deep learning for all learners • Ability to provide clear and concise feedback to children • Know your own strengths and areas for development to further improve the quality of teaching • Demonstrates excellent standards of literacy and numeracy 	<ul style="list-style-type: none"> • Have taught using the Little Wandle Phonics Scheme • Have taught using the Power Maths Scheme • Have knowledge of the Mastering Number Scheme

	<ul style="list-style-type: none"> • Have a sound understanding of a wide range of SEND needs and have strategies to meet the needs of pupils with SEND. 	
<p>Personal skills, attributes and values</p>	<ul style="list-style-type: none"> • Lead by example in every interaction • Be ambitious for self and others • Using own initiative to make a difference for children, colleagues, community • Highly effective communication skills • Able to work well as an individual and as part of a team, maintaining positive and professional working practices • Able to motivate yourself and those around you with a positive approach • Solution focused attitude • Approachable, empathetic and personable • Ability to liaise effectively where necessary with parents, outside agencies, governors etc. • A sense of fun and humour • Ability to inspire and enthuse others • Ability to manage difficult conversations with children, parents and staff in a professional manner • Demonstrate strong commitment to our vision and values • A commitment to attending appropriate professional development opportunities • A commitment to supporting the wider curriculum opportunities and school events 	