



The Little Griffin Nursery Application Form 2025-2026

3 and 4 Year Olds

**You are entitled to 15 or 30 hours funded provision – please see website for further information.
Funded sessions are at no cost to you. Additional sessions will be charged as below**

am = 08:45-11.45 £18, Lunch £5 + £2.75 school meal or £5 and bring a healthy packed lunch,
pm = 12:30-15:30 £18

Monday			Tuesday			Wednesday			Thursday			Friday		
am	lunch	pm	am	lunch	pm	am	lunch	pm	am	lunch	pm	am	lunch	pm

Please choose 5 mornings, 5 afternoons or all sessions. We cannot accept applications for mixed sessions

Preferred start date: (please tick)

3rd September 2025 5th January 2026 13th April 2026

Child's Details

Child's Surname:	Child's Forename:
Middle Name(s):	Date of Birth:
Name known as:	Gender (Male or Female):
Child's Home Address:	
Post Code:	
Email address: (please print)	
Do you have other children currently attending The Griffin Primary School?	
Does your child already attend another setting/childminder?	

Parents' Details

Parent Contact 1: Mother/Father Miss/Mrs/Ms/Mr/Other: First name: Surname:	Parent Contact 2: Mother/Father Miss/Mrs/Ms/Mr/Other: First name: Surname:
Does the child live with this parent? Yes or No	Does the child live with this parent? Yes or No
Does this parent have parental responsibility? Yes or No	Does this parent have parental responsibility? Yes or No
Address: Mobile telephone number: Work/daytime contact number: Any other emergency contact numbers:	Address: Mobile telephone number: Work/daytime contact number: Any other emergency contact numbers:

Do they have a statement of special educational needs (EHCP)? Yes or No	Please provide evidence:
Does your family have a social care worker for any reason? Yes or No Is your child a looked after child or was previously? Are they subject to adoption, have a child arrangement order or special guardianship order? Yes or No Reason for their involvement:	
Proof of Address Submitted: Yes or No	Proof of DOB submitted: Yes or No

Travel

How will your child normally travel to and from nursery? _____

Parent/Carer Signature

Signed _____ (Parent/Guardian) Date _____

Please return this form to The Griffin Primary School via email to admin2072@welearn365.com

In returning this form, you are applying for and registering your interest in your child joining our Little Griffin Nursery. Submitting the form before the agreed deadline does not automatically guarantee a place. We follow our admissions criteria to ensure all applications are treated fairly.

Please submit proof of address and proof of date of birth for the child (birth certificate/passport) at the same time as this Application Form. We will not be able to process your application without these documents.

Under the Data Protection Act 1984, the information will be held and used only for the administration of the school and to support the education of your child/children. From time to time information held in school will be passed on to the Local Education Authority and the Department for Education and Skills (DfES) to contribute to local and national statistics. The information will also be passed on to future schools, to save it having to be asked for again. If at any time you would like to verify the information that you have supplied, please contact the Head Teacher.

For details of how we process personal information about our pupils and parents please see our

Privacy Notice <https://www.thegriffinprimary.uk/>

Please note the following Over Subscription Criteria:

If, on the date for the deadline for the submission of application forms, the applications for admission exceed the number of places available, the following criteria will be applied. If there is a need to apply further criteria, places will be allocated based on the date and/or time on a particular date the application was received within the above criterion. After the admission of pupils with an Education, Health and Care Plan, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order, including children who appear (to the trustees) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living within the catchment area and who are eligible for pupil premium. Evidence of eligibility will need to be submitted with the application.
3. Children living within the catchment area and who are a sibling of pupils attending the school at the point of admission.
4. Other children living within the catchment area.
5. Children who are eligible for pupil premium but do not live within the catchment area.
6. Siblings of pupils attending the school at the point of admission, but who do not live within the catchment area.
7. Other children.

The Little Griffin Nursery Wraparound Care Registration Form 2025

Our Wraparound Care is being provided by Game-On Coaching. They are a well-established and highly experienced provider who are Ofsted registered. All Game-On Coaching staff are fully enhanced DBS checked, safeguarding trained and carry a valid first aid certificate, as child safety and welfare is paramount in their practice. There will also be a member of school/nursery staff present at all sessions.

Breakfast Club

Breakfast Club will be available from 7:45-8:45am and there is also an additional drop-off option from 8:30am.

All children receive a healthy breakfast from a variety of foods and drinks to cater for all children. Children participate in games and activities with strategy and puzzle games included. Children are then taken to class on time, ready for the school day ahead of them.

'95% of the children who attended the breakfast club felt they were fully awake and alert when arriving into school compared to arriving to school at the normal time.' Game-On Coaching Ltd.

After-School Club

After school, the wraparound care will consist of an extra-curricular club from 3:20-4:20pm, with a different club offered each day of the week.

There is then an additional wraparound session until 5:45pm in a welcoming environment, where children can relax and wind down. A healthy snack is provided in this additional session.

We also offer a late pick-up option from 3:20-3:30pm

Booking and payment should be made in advance and will be for a complete half term. If you wish your child to stop attending any of the sessions a complete half term's notice is required. Payments will be expected up to the end of the notice period.

Charges

Breakfast Club (7:45-8:45am) - £5.50 per session

Drop Off (8:30-8:45am) - £1.25 per session

Late Pick-Up (3:20-3:35pm) - £1.25 per session

After School Club Session 1 (3:30-4:20pm) - £4.00 per session

After School Club Session 2 (4:20-5:45pm) - £6.50 per session

Late Collection Fee

If you are late collecting your child there is a fee of £5.00 for 5:45-6:00pm and £1 per minute thereafter.

Please note that all of the wraparound sessions (including Drop Off and Late Pick-Up) are not available for 2 year olds.

Monday					Tuesday					Wednesday					Thursday					Friday									
Breakfast	Drop-off	Late Pick -Up	After School 1	After School 2	Breakfast	Drop-off	Late Pick -Up	After School 1	After School 2	Breakfast	Drop-off	Late Pick -Up	After School 1	After School 2	Breakfast	Drop-off	Late Pick -Up	After School 1	After School 2	Breakfast	Drop-off	Late Pick -Up	After School 1	After School 2					

Please return this form to The Griffin Primary School via email to admin2072@welearn365.com

No payment is required at this point. We will be in touch with information regarding the payment process soon.